

PRINT in BLACK ink

Enter the name of the county in which this case was filed.	STATE OF WISCONSIN, CIRCUIT COURT, _____ COUNTY	<i>For Official Use</i> <input type="checkbox"/> Amended Affidavit of Service of SC-500, Summons and Complaint (Eviction) Case No. _____
Enter the Plaintiff's name as it is listed on the Summons and Complaint.	Plaintiff(s): _____ _____	
Enter the Defendant's name as it is listed on the Summons and Complaint.	vs. Defendant(s): _____ _____	
Enter the case number.		

For 1, check the box to indicate the state where you live.	UNDER OATH, I STATE THAT:
Note: A party in this case cannot serve the summons and complaint on the defendant.	1. I am an adult resident of the State of: <input type="checkbox"/> Wisconsin. <input type="checkbox"/> Illinois. <input type="checkbox"/> Iowa. <input type="checkbox"/> Michigan. <input type="checkbox"/> Minnesota.
For 3, make sure that the served copy was signed at the time of service, and also included the time, date, place, manner of service, and upon whom service was made.	2. I am not a plaintiff in this case.
For 4, check 4A, or 4B, or 4C.	3. I served an authenticated copy of the Small Claims Summons and Complaint. At the time of service, I signed my name on the copy that was served (for example, on the back or in any blank space) and indicated the time, date, place, manner of service, and upon whom service was made.
If 4A, fill in the address, date and time.	4. The manner of service was:
If 4B, fill in the name, address, date, and time.	<input type="checkbox"/> A. I gave a copy to the person who I knew to be the defendant at: (address) _____ on (date) _____ at _____ o'clock in the a.m./p.m.
If 4B, also explain what other efforts you made to find and serve the defendant personally before you left a copy with someone else.	<input type="checkbox"/> B. I could not give a copy to the defendant personally even after reasonable effort(s). I left a copy with a competent adult or a member of the family at least 14 years of age currently living in the defendant's home. I informed that person of the contents of the papers. I left a copy with (name) _____ at address) _____ on (date) _____ at _____ o'clock in the a.m./p.m. Before leaving a copy, I made the following efforts to serve the defendant personally: _____.
If 4C, fill in the dates.	<input type="checkbox"/> C. I could not give a copy to the defendant personally or leave a copy with a competent adult or a member of the family at least 14 years of age currently living in the defendant's home even after reasonable efforts were made. Therefore: <ul style="list-style-type: none">• I attached a copy onto some part of the premises where it could be conveniently read on (date) _____, which was at least 7 business days before the court date, and• I mailed a copy to the defendant's last known address on (date) _____, which was at least 5 business days before the court date.
If 4C, also explain what other efforts you made to find and serve the defendant personally before you attached and mailed a copy.	Before leaving and mailing a copy, I made the following efforts to serve the defendant personally or leave a copy with a competent adult or a member of the family at least 14 years of age currently living in the defendant's home: _____ _____ _____

STOP!
Take this document to a Notary Public BEFORE you sign it.

After you, the server,
have been sworn by a
Notary Public, sign
and print your name
and date the document
in front of the Notary
Public.

Have the Notary Public
sign, date, and seal the
document.

Signature

Print or Type Name

Date

Subscribed and sworn to before me

on _____

Notary Public, State of Wisconsin

My commission expires: _____

(Seal)